

EERA 7th General Assembly AGENDA (draft)

Date 24 April 2019
Time 10:00 – 13:00
Location Crowne Plaza Brussels
 Rue Gineste 3, 1210 Brussels

Item	Time	Title
	09:30	Registration and welcome coffee
1	10:00	Welcome, introduction of agenda (15') Nils Røkke, Chairman of EERA
2	10:15	Annual report of activities for 2018 (30') Adel El Gammal, Secretary-General of EERA
3	10:45	Activity plan for 2019 (30') Adel El Gammal, Secretary-General of EERA
4	11:15	Financial report for 2018 & Report from the Auditor (20') Adel El Gammal, Secretary-General of EERA Vincent De Wulf, appointed auditor – CdP Partners
5	11:35	Budget 2019 (15') Adel El Gammal, Secretary-General of EERA
	11:50	Coffee Break (30')
6	12:20	Agenda Extraordinary General Assembly – October 2019 (20') Nils Røkke, Chairman of EERA Adel El Gammal, Secretary-General of EERA
7	12:40	Approval of new ExCo members (10') Adel El Gammal, Secretary-General of EERA
8	12:50	Wrap-up and closing (10') Addresses of outgoing in incoming Chairs of EERA
	13:00	Closing



Rules of participation

- **Are invited:** All representatives of EERA AISBL member organisations
- **Are allowed to vote:**
 - All representatives of EERA AISBL full member organisations having paid their EERA AISBL membership fees before 17 April
 - Associate members have a right to state their view, which may be taken into account by the Full Members when taking decisions
- Several persons from the same organisation can attend the General Assembly, but only one person per organisation, the official representative, is allowed to vote.
- Please note that **representatives need imperatively to be named when registering for the EERA General Assembly**. After 11 April, please inform directly secretariat@eera-set.eu for notifying a change or new nomination of representative. Please indicate in the subject line of your e-mail: “EERA General Assembly – representative for [organisation]” in order to facilitate and fasten the treatment of all possible requested modifications.
- Members’ representatives may request **additional items to the agenda** until 11 April

